

NOTICE FOR CONVENING 4th ANNUAL GENERAL MEETING

To,
All Shareholders,
Statutory Auditor and
Board of Directors

Notice is hereby given that the 4th Annual General Meeting (AGM) of the CAPGRID SOLUTIONS PRIVATE LIMITED (“the Company”) will be held at the corporate office of the Company situated at Unit 511 to 513, 5th Floor, Magnum Towers, Golf Course Road, Sector-58, Gurugram, Haryana 122011 on Monday, 11th December, 2023 at 03:00 P.M. to transact the following businesses:

ORDINARY BUSINESS

ITEM NO: 1

TO RECEIVE, CONSIDER AND ADOPT THE AUDITED FINANCIAL STATEMENTS OF THE COMPANY FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2023 ALONGWITH AUDITORS' REPORT THEREON AND REPORT OF BOARD OF DIRECTORS

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution:**

“RESOLVED THAT pursuant to Section 134 of the Companies Act, 2013, the Audited Financial Statements including Balance Sheet and Statement of Profit & Loss alongwith the schedules, notes to account and Auditors Report thereon and the Board Report for the year ended on 31st March 2023 be and are hereby considered, approved and adopted.”

ITEM NO: 2

TO APPROVE THE APPOINTMENT OF STATUTORY AUDITORS OF THE COMPANY FROM THE CONCLUSION OF THIS ANNUAL GENERAL MEETING TILL THE CONCLUSION OF 9TH ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD IN THE YEAR 2028 AND TO FIX THEIR REMUNERATION

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution:**

“RESOLVED THAT pursuant to Section 139,142 and other applicable provisions of the Companies Act, 2013, if any read with the Companies (Audit and Auditors) Rules, 2014, including any statutory enactment or modification thereof, M/s Deloitte Haskins & Sells, Chartered Accountant (ICAI FRN: 015125N) be and is hereby appointed as the statutory Auditors of the Company and to hold office from the conclusion of this Annual General Meeting till the conclusion of the 9th Annual General Meeting to be held for the F.Y. 2027-28 of the Company, at such remuneration as may be mutually agreed upon between the Board of Directors of the Company and the Auditors.”

By the Order of Board

CAPGRID SOLUTIONS PVT. LTD.



DIRECTOR

Dheeraj Kumar Tiwari

Designation: Director

DIN: 08641593

**Address: 64/8, Primrose, Vatika City,
Sector-49, Gurgaon, Haryana- 122018**

PLACE: Gurgaon

DATE: 01/12/2023

NOTES:

1. The Annual General Meeting is being convened at a shorter notice pursuant to Section 101(1) of the Companies Act, 2013 (the “ACT”) with the consent given in writing/electronic mode by members entitled to vote and who represent not less than 95% (ninety five per cent) of the members entitled to vote thereat; of such part of the Company as gives a right to vote at the meeting. The members are requested to sign the enclosed consent for shorter notice to attend the Annual General Meeting and send it to the Company.
2. Entry to the place of meeting will be regulated by an **Attendance Slip** which is annexed hereto as **Annexure 1** to the Notice. Members/Proxies attending the meeting are kindly requested to complete the enclosed Attendance Slip and affix their signature at the place provided thereon and hand it over at the entrance.
3. A member entitled to attend and vote at the meeting is entitled to appoint a proxy, who need not be a member of the Company, to attend and vote instead of himself. Proxies in order to be effective must be lodged with the Company at least 48 hours before the meeting. The **Proxy Form** is annexed hereto as **Annexure 2**.
4. In case of corporate shareholders proposing to participate at the meeting through their representative, necessary authorization under Section 113 of the Act for such representation may please be forwarded to the Company.
5. The documents related to matters set out in the notice shall be open for inspection at the corporate office of the Company during normal business hours (9.00 am to 5.00 pm) on all working days upto and including the date of Annual General meeting of the Company.
6. Route map and landmark details for the venue of General Meeting are as below:





ANNEXURE 1
ATTENDANCE SLIP

(PLEASE FILL THIS ATTENDANCE SLIP AND HAND IT OVER AT THE ENTRANCE OF THE MEETING VENUE)

I hereby record my presence at the 4th Annual General Meeting of the Company held at the corporate office of the Company situated at Unit 511 to 513, 5th Floor, Magnum Towers, Golf Course Road, Sector-58, Gurugram, Haryana 122011 on Monday, 11th Day of December, 2023 AT 03:00 P.M.

Full Name of the Shareholder / Authorized representative	_____ [As a representative of Mr/Mrs/M/s.]
Folio No.	
No. of equity shares held	
Name of Proxy (if any)	

Signature of the Shareholder / Proxy / Corporate Representative*

**Strike out whichever is not applicable*

Annexure 2

MGT-11
PROXY FORM

(Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies
(Management and Administration) Rules, 2014)

CIN :
Name of the Company :
Registered Office :
Name of the Member :
Registered Address :
E-mail id :
Folio No / Client id :
DP ID :

I / We, being the member(s) of shares of the above-named company, hereby appoint

1. Name:

Address:

E-mail id:

Signature:.....

or failing him

2. Name:

Address:

E-mail id:

Signature:.....

or failing him

3. Name:

Address:

E-mail id:

Signature:.....

or failing him

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 4th Annual
General Meeting (AGM) of the Capgrid Solutions Private Limited, to be held on the Monday, 11th
Day of December, 2023 at 03:00 P.M. at the Corporate office of the Company situated **Unit 511 to
513, 5th Floor, Magnum Towers, Golf Course Road, Sector-58, Gurugram, Haryana 122011**
and at any adjourned thereof in respect of such resolutions as are indicated below:

Resolution No.

- 1.
- 2.

Signed thisday of 2023

Affix Re venue Stamp

Signature of shareholder

Signature of Proxy holder(s)

Note: This form of proxy in order to be effective should be duly completed and deposited at the Corporate Office of the Company, not less than 48 hours the commencement of the Meeting.